July 15, 2020,

Chennai

From

VENKATESH. P

Sri Ranga Apartments,

No: 120, II Avenue,

T. Nagar. Chennai-17

To

«Name»

«Address»

Respected, «Name»

With the current slowdown in hiring within the high-tech field, you must be flooded with resumes from out-placed software engineers such as me. Please take a moment to consider my qualifications. I believe in particular is highly marketable in this tight market:

I worked on the team that pioneered the technology that put the Palm Pilot on the map.

In today's increasingly mobile society, this technology has places to go, and I have ideas that could take us to the next step in office independence.

Please call me with prospective job opportunities. I am interested in a project management position in the Rs. 9K range.

Thank you!

Venkatesh.

Enclosure: Resume (the format given below).

**Resume**

Name : Murshad Ali

Father’s Name : Mohd Ghasi

Date of Birth : 03-01-2005

Age :20

Address : Raipur Samda, Moradabad UP

Educational Qualification :

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr.** | **Qualification** | **Board/University** | **Percentage** |
| 1. | High School | UP Board | 82.33 |
| 2. | Intermediate | UP Board | 84 |
| 3. | Bachelor of Computer Applications | Teerthanker Mahaveer University Moradabad | 9.6 CGPA |

Work Experience : I have done one month internship from my

Teerthanker Mahaveer University in PHP

Technical Skills : Node JS, Mongodb,HTML, CSS, JavaScript

Personal Skills : Leadership, Critical Thinking

Communication

Hobbies : Playing with Coding problems, Reading

Books